



Application for Bulk Water Purchase

Utility Account #/Customer #: _____ Client Account #: _____ PIN (4 Digits): _____
(For office use only)

Business Name: _____

Contact Name _____
(Please Print)

Billing Address: _____

Contact Phone#: _____

Email address: _____

Business Phone # _____

2nd Contact Name: _____
(Please Print)

FED Employer ID# _____

2nd Contact Phone#: _____

Business email address: _____

Email address: _____

Applicant Signature: _____

Date: _____

By signing this application for Bulk Water purchase the account holder, as named above, assumes responsibility for payment of the water purchase and agrees to all terms as listed below.

Application terms:

- Application for Bulk Water is good for a period of one year between January 1 through December 31.
- Applications will need to be renewed each year before a PIN will be reactivated for the current year. The account/PIN will be deactivated at the end of each calendar year.

Personal Identification Number (PIN):

- Before a PIN can be issued this application must be completed in full and submitted to Reedsburg Utility Commission. Missing or incomplete information will delay issuance of a PIN.

If you would like to choose your own PIN or change your current PIN, please check the box and inform us of the PIN you are requesting.

I would like to request my PIN to be _____
(PIN must be 4 numbers)

I would like to change my PIN to be _____
(PIN must be 4 numbers)

- A lost PIN and/or account information will be reissued free of charge once per year. Any additional reissuance will be assessed a \$20.00 fee. Reedsburg Utility is not responsible for lost or stolen account information and/or PIN. Water use shown on your account will be billed to you.

Billing:

- Bulk Water will be billed quarterly for each gallon purchased based on the current bulk water rate.
- A \$25.00 yearly administrative service fee will be charged on the account's first billing of each year.

Accounts not paid in full by the due date will be assessed a \$1% penalty each month the balance remains unpaid and the account will be subject to termination until the account is brought current.

Accounts that have not been brought current by December 31 will not be renewed and will be sent to collections. Accounts sent to collections will be reviewed and will not be guaranteed renewal.

Reedsburg Utility has the right to collect a deposit.